

# **BRADLEYS BOTH** **PARISH COUNCIL**

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## **Minutes of the Meeting of the Parish Council held in the Village Hall on Tuesday 21<sup>st</sup> March 2017 at 7.30pm.**

### **Present:**

Concillor D. Cohn, Chair,  
Councillor W. Barron  
Councillor S. Berry  
Councillor D. Booth  
Councillor V. Dancer  
Ward Councillor P. Fairbank  
Margaret Smith, Clerk  
Six members of the public

### **195.16 To receive apologies for absence.**

Apologies were received from Councillor A. Slade, Councillor S. Wood and District Councillor P. Mulligan

### **196.16 Recording of Council meetings**

The right to record meetings was read out and noted.

### **197.16 To receive any declaration of interest.**

Councillor Barron declared an interest in agenda item 207.16 Localism

### **198.16 To approve Minutes of the meeting held on the 21<sup>st</sup> February 2017**

Proposed by Councillor Berry,  
Seconded by Councillor Booth, and

**Resolved:** That the Minutes of the meeting held on the 21<sup>st</sup> February 2017 are a true record of proceedings and were signed by the Chair.

### **199.16 Adjournment for Public enquiries.**

- A member of the public wished to raise concerns about the access to Ryefield. Planning application 11/2017/17896. Also the large lorries delivering to the building site at Heathlea are causing obstruction whilst parking on Skipton Road.
- Other residents were interested in seeing the Plans for the Matthew Lane sites. Application 11/2016/17657.

Their comments would be taken into consideration when the plans are discussed at 208.16

### **200.16 Reports from District and County Councillors**

- Cllr Fairbank gave a report from the Select Committee with regard to Waste Management. Following problems last year a new manager has been brought in and the routes have been altered to be more balanced. The blue bag collections ends this month and there will now be two blue bin collections a month. Co-mingling has now been introduced so all items (glass, paper, plastics) can all be placed in the blue bins.
- Fly tipping is still a major problem and the Council relies on the Public to report incidents to the Council.
- Four Police officers have been brought into the area and the PCSOs have been increased by two, one is based at Belle Vue Square which is working

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well. Burglaries are a concern in South Craven with insecure vehicles also being targeted.

- The Pay and display machines have been replaced with new cash & card machines in Skipton. The bus station toilets will be finished by the end of March, the refurbishment of the Cafe and Pool is completed and CDC added to Lottery funding for the refurbishments in the Town Hall.
- Finally Cllr Fairbank announced that, after 17 years, she will be standing down as a Councillor on 24<sup>th</sup> March and she wished to thank everyone at Bradleys Both Parish Council for inviting her to meetings and events and making her feel welcome. She would also like to thank all residents who have put their trust in her to speak on their behalf. Cllr Fairbank regrets that ill health has forced her to step down and she will miss the people and meetings but wishes all good health.

Councillor Cohn, on behalf of the Parish Council and residents, thanked Cllr Fairbank for her hard work and dedication and said that she had always done her best for all those she represents.

**201.16 To consider drainage issues on the Playing Field.**

The Clerk attended a meeting with the Groundsman and Ian Powell of Ground & Natural Turf Association and circulated a briefing note from the meeting. Mr Powell will compile a full report and this item is deferred until that report is received. The email from Bradley Football Club with regard to the drainage was noted and also deferred until the report.

**202.16 To consider a request for advertising boards to be erected on the Scoreboard at the playing field.**

The Parish Council thought it inappropriate to affix permanent signage to the scoreboard. They understand that signs are brought out on match days and then taken down and are happy for this arrangement to continue.

**203.16 Financial Report.**

To approve Financial report and payment schedule for March 2017

- Current Account Balance at 28<sup>th</sup> Feb 2017                    £13296.69
- Deposit Account Balance at 28<sup>th</sup> Feb 2017                £13,815.80

**Payment Schedule For March 2017**

Amazon (NDP ink cartridges)	02/03/2017	48.50
Yorkshire Water (Conveniences)	21/02/2017	136.99
Marcus Preston (levelling car park)	18/02/2017	600.00
Autela Payroll Services	08/03/2017	27.95
M. Smith (March salary)	24/03/2017	218.17
Boundless Broadband	24/03/2017	29.99
V. Dancer (mileage to Area 5 Meeting Ingleton)	09/03/2017	22.90
<b>Total</b>		<b>£1,084.50</b>

Proposed by Cllr Booth,

Seconded by Cllr Cohn, and

**Resolved:** That the Financial Report and Payment Schedule for March 2017 were approved and passed for payment.

Proposed by Cllr Cohn,

Seconded by Cllr Slade, and

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- Resolved:** That the invoices for D. Gluck and those appertaining to the design and printing of the NDP document covered by the Groundwork Funding are authorised and passed for payment by 31<sup>st</sup> March 2017.
- 204.16 To consider Footway Lighting Energy costs from NYCC 2016/2017**  
The costs were duly noted
- 205.16 To consider increase in cost of grass cutting of cemetery & roadside verges from Bradford Works.**  
Proposed by Cllr Booth,  
Seconded by Cllr Cllr Berry,  
**Resolved:** That the increase in cost for grass cutting from Bradford Works is approved.  
*There was comment that the grass cutting last year was sub-standard. This will be monitored this year and any concerns reported.*
- 206.16 To note changes to Recreation Ground Charity Trust.**  
The Clerk advised that contact details have been changed with the Charity Commission. Research is required to locate the fund to update Members.
- 207.16 To receive an update on Localism – Neighbourhood Development Plan**  
The Plan should be ready to submit to Craven DC by the end of April following which an examiner will be chosen for inspection, a final consultation and referendum will follow.  
Proposed by Cllr Booth,  
Seconded by Cllr Cohn, and  
**Resolved:** That payment of £900, and two payments of £600 be paid to David Gluck for his consultancy fees from the Groundwork grant.
- 208.16 To consider any planning applications received.**  
**208.16.01 New Planning Applications**  
**11/2016/17657** Proposed development for the construction of four detached dwellings with associated off street parking at land off Matthew Lane.  
The Parish Council has some interest in this application as the land forms part of the Neighbourhood Development Plan. Cllr Booth will draft a response for submission to CDC.  
**11/2016/17896** Ryefield, Skipton Road, Bradley. To improve existing access to Highway to improve sight lines and change of use of disused quarry area to temporary caravan storage area.  
**Object:** The Parish Council object to the caravan storage due to the additional traffic on Skipton Road this will generate and the problems with caravans turning into the location.
- 208.16.02 Recent Planning Applications Withdrawn.**  
**11/2016/17628** Alternations to outbuilding to form first floor holiday let with carport and garage at Grasmere House, College Road.  
Noted
- 204.16.03 Recent Planning Applications Refused.**  
None
- 209.16 To receive an update on the Village Hall car park and progress made.**  
Cllr Barron had received a quotation on the scheme which was £33,000. (£20,000 of this was for tarmac alone). There was a second option which entails building levels up at a cost of £25,000 (tarmac for this is £14,500) These costs are subject to VAT, and include the car park at the front of the Village Hall. It was also noted that the footings do not go low enough and will need to be built up.  
Cllr Dancer and the Clerk will research grant funding.
- 210.16 To receive an update on repairs to the Playground.**

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The repairs to the playground have now been carried out. There was a mistake on the quote given as a figure for two panels of £265 when eight panels were actually needed, also the slide ramp was missed off (£95 has been knocked off the quotation). The roof section of the tall slide was taken off and if this is not replaced, the quotation will be as approved. It was agreed that the roof section was not necessary.

- 211.16 To receive a report from Cllr Dancer following Area Committee meeting on 9<sup>th</sup> March**  
Deferred, Cllr Dancer will provide a full report at the next meeting.
- 212.16 To note Southern Craven Flooding Report.**  
From the report it was stated that Environment Agency is responsible for the flood plan and Yorkshire Water manage the risk. There were still problems with the field by the archway. Cllr Berry will contact the owner of the land and see what could be done. Highways have emailed to say work on the drains in Lidget Road will be finished in May/June.
- 213.16 Environment Improvements – Cllr Slade**  
Nothing to report.
- 214.16 To receive any further nominees for the playing field bench.**  
No further nominees have been received.
- 215.16 To decide a date for the Parish Annual Meeting (Ratepayers meeting).**  
The date of the Annual Parish Meeting will be Tuesday 16<sup>th</sup> May followed by the Annual Parish Council meeting on the same evening.
- 216.16 To approve Internal Auditor.**  
The Clerk had contacted several accountants and Mr Glyn Broomhead, a retired accountant and previous Parish Council Clerk, has agreed to do the Internal Audit.  
Proposed by Cllr Cohn,  
Seconded by Cllr Dancer, and  
**Resolved:** That Mr Glyn Broomhead be engaged to carry out the Internal Audit for 2016/17
- 217.16 Correspondence/Complaints and items brought forward by the Chair.**
- Historic Bradley map - Deferred
  - Transparency Grant Funding following YLCA session. – Noted  
Proposed by Cllr Cohn,  
Seconded by Cllr Berry, and  
**Resolved:** That the Clerk purchase a laptop for the Parish Council from funds received from NALC.
  - Yorkshire Water – changes to where retailers can buy their water services from.  
Noted.
  - Parishes Liaison Meeting – 22<sup>nd</sup> March 2017 Belle Vue Square Offices. Cllr Booth and Cllr Dancer will attend.
  - Email with regard to Smart Meter signal and phone signals. Noted
  - Email with regard to the bush planted at the Amenities car park.  
Although it was agreed the items placed by the bush were inappropriate, they were temporary and so no action needs to be taken.  
Further information on the gentleman who cuts the grass at the amenities area will be sought.
  - Cllr Booth reported that the paperwork has been completed by the solicitors for the ownership of the Amenities car park.
  - Cllr Booth suggests that a letter be sent to CDC to see if anything can be done with the site on Ings Drive which previously had planning permission but has been left in a state of disarray.

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- Cllr Cohn advised that the Village Hall Committee have applied to Yorventure for funding to install a disabled toilet and refurbish the current toilets at the Village Hall. This will happen later in the year and could be co-ordinated with the car park project for drainage issues.

**218.16**    **To note date of next meeting.**  
Full Council Meeting **Tuesday 18<sup>th</sup> April 2017** at 7.30pm

There being no further business the meeting closed at 22.15