

# **BRADLEYS BOTH** **PARISH COUNCIL**

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## **Minutes of the Annual General Meeting of Bradleys Both Parish Council held at Bradley Village Hall on Tuesday 15<sup>th</sup> May 2018 at 7.30pm.**

### **Present:**

Councillor D. Cohn, Chair,  
Councillor S. Berry  
Councillor D. Booth,  
Councillor V. Dancer,  
Councillor A. Slade,  
Councillor S. Wood.  
Mags Smith, Clerk  
5 Members of the Public

### **1.18 Election of Chairman 2018/2019**

Proposed by Cllr Wood,  
Seconded by Cllr Slade, and

**Resolved:** That Councillor David Cohn was elected as Chair for 2018/19 and signed the Declaration of Office.

### **2.18 Election of Vice Chairman 2018/2019**

Proposed by Cllr Cohn,  
Seconded by Cllr Dancer, and

**Resolved:** That Councillor Andrew Slade was elected as Vice Chair for 2018/19 and signed the Declaration of Office.

### **3.18 To receive apologies for absence.**

Apologies received from Councillor W. Barron, Ward Councillor A. Brown and District Councillor P. Mulligan

### **4.18 Recording of Council meetings**

The right to record meetings were read and noted.

### **5.18 To receive any declaration of interest.**

There were no declarations of interest on the items to be discussed.

### **6.18 To approve and sign the Minutes of the Meeting held on Tuesday 17<sup>th</sup> April 2018.**

Proposed by Cllr Booth,  
Seconded by Cllr, Wood, and

**Resolved:** That the Minutes of the Meeting held on Tuesday 17<sup>th</sup> April 2018 were true and correct and were signed by the Chair.

### **7.18 Adjournment for Public enquiries**

- A resident wished to report the pavements, especially on Lidget Road, which have not been swept for a long time. This was also noted at the Annual Parish Meeting and the Clerk had asked if the roadsweeper still visited the village. A response had not yet been received and will be chased up.
- The litter bin by the playground was always overflowing. – The Parish Council are aware of this issue and making arrangements for the bin to be removed in the hope that visitors will use the Council bins at the entrance of the car park or take litter home.
- Matthew Lane – Refusal of the application to reduce the wall and traffic issues. It was felt this application was refused as it was viewed as the same as the original application in 2008, however, the original application was to provide access to a new dwelling which was no longer the case, also the Mill development had not been completed at the time of the original application, this has now resulted in extra traffic issues as residents park outside the Mill complex on Mill Lane causing an obstruction at

# **BRADLEYS BOTH** **PARISH COUNCIL**

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the junction with Matthew Lane. There is to be a new development on Matthew Lane itself which will also increase traffic so lowering the wall would give much clearer visibility for all road users, both vehicular and pedestrians.

The Parish Council had supported the application to lower the wall and felt there were enough changes from the original application to resubmit and would support a new application. Ward Councillor Brown would be informed of the discussion as he had requested and also supports the application.

- **Traffic Issues at Holly Tree House**

The resident raised issues with the Planning Committee following his attendance at the Planning Committee meeting where he felt discussion was unfairly balanced in developer's favour. He had raised a question about the build but this had been ignored and it transpired that the architect had not been aware of the question and would have answered if he had.

Although Highways had put conditions on the granting of the application, concerns were raised at the location so close to the school. The school had also raised concerns before the application had been discussed.

Cllr Dancer advised that the Parish Council had chaired a meeting with NYCC Highways and safety officers who did not feel there was a problem in Bradley and that the chicane was perfectly adequate.

## **8.18 Reports from District and County Councillors**

In the absence of both District and County Councillors, no report was given.

## **9.18 To consider any planning applications received.**

### **9.18.01 New Planning Applications**

2018/19203/ADV Replacement of external commercial vehicle dealership and forecourt signs. Mercedes Benz Keighley Road Skipton BD23 2TA

**Resolved:** The Parish Council agrees with the findings of Highways that Sign F will obstruct the visibility of those exiting the site onto the highway. Although we do not have a strong objection to the other signage, it is noted that signage around the area is becoming overwhelmingly visible and could be a distraction to those driving by.

2018/19214/FUL Replacement of existing windows with new uPVC windows.  
16, 16A Heath Crescent Low Bradley Keighley BD20 9EH

**Resolved:** No objections

2018/19213/FUL Replacement of existing windows with new uPVC windows.  
5, 7, 9, 11 Heath Crescent Low Bradley Keighley BD20 9EH

**Resolved:** No objections

### **9.18.02 Applications granted**

2018/19067/FUL Build new domestic double garage with store & workroom over  
12 Ings Drive, Low Bradley - Noted

2018/19038/FUL Erection of proposed detached double garage adjacent to the existing  
Howgates barn dwelling, with relocation of existing access off Skipton Road. - Noted

2018/18873/FUL 3 no. new dwellings on land associated with an existing property (Holly  
Tree House). Land at Holly Tree House, Skipton Rd. Bradley - Noted

### **9.18.03 Applications Refused - None**

### **9.18.04 Enforcement issues**

ENF/02834/2018 Container by Canal Bridge - Noted

2017/18838/HH Endor – Still awaiting a decision -Noted

### **9.18.05 To discuss CDC Planning Committee meetings and decisions made.**

Following a discussion and the comments above at Item 7.18, it was agreed the Clerk should contact other Parishes in the Craven area to see if they have the same concerns with regard to the Planning Committee.

## **10.18 Financial Report.**

To approve Financial Report and payment schedule for May 2018

# BRADLEYS BOTH PARISH COUNCIL

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Current Account Balance at 27.04.2018	£15,247.57
Deposit Account at 30.04.2018	£13,829.61

### Payment schedule for May 2018

Bradley Village Hall 1/2 year grant	10/05/2018	750.00
YLCA (GDPR training session)	10/05/2018	45.00
NYCC Street Lighting energy	10/05/2018	160.00
A. Slade (Twinlock nursery – trees)	10/05/2018	71.95
Glyn Broomhead (Internal Audit)	10/05/2018	100.00
M. Smith (May salary)	25/05/2018	232.54
Boundless (May Internet)	25/05/2018	29.99
F. Plowridge (grass cutting)	15/5/2018	335.00
<b>Total</b>		<b>£1724.48</b>

Proposed by Cllr Cohn,

Seconded by Cllr Wood, and

**Resolved:** That the Financial Report and Payment Schedule for May 2018 is approved.

**11.18 To review the rental charge for the Football and Cricket Club for 2018/19 and to discuss the quotation for for painting the outside wooden areas of the Pavilion.**

Proposed by Cllr Cohn,

Seconded by Cllr Slade, and

**Resolved:** That an increase of £50 be applied to the Football and Cricket Club rental charges for the 2018/2019 season.

Proposed by Cllr Cohn,

Seconded by Cllr Dancer, and

**Resolved:** That the quotation for £520 labour charge to paint the outside wooden areas of the Pavilion is approved with materials being purchased on account from Merritt & Fryer.

**12.18 To review and adopt Standing Orders (previously circulated)**

Proposed by Cllr Coln,

Seconded by Cllr Berry, and

**Resolved:** That the Standing Orders have been reviewed and adopted for the year 2018/19

**13.18 To review and adopt Financial Regulations (previously circulated)**

Proposed by Cllr Coln,

Seconded by Cllr Dancer, and

**Resolved:** That the Financial Regulations have been reviewed and adopted for the year 2018/19

**14.18 To approve the Annual Governance Statement for 2017/18**

Copies of the Internal Audit Report, Annual Governance Statement and Accounting Statement for 2017/18 were circulated along with the balance sheet, bank reconciliation report and explanation of variances.

It was noted that the Internal Auditor had reported that four payments were missed of the Payment Schedules but they had been included in the accounts. For the sake of accuracy he suggested that the sum of £189.71 be approved retrospectively.

Proposed by Cllr Cohn,

Seconded by Cllr Wood, and

**Resolved:** That the Council retrospectively approves the sum of £189.71 omitted from the Payment Schedules but included in the accounts.

Proposed by Cllr Berry,

Seconded by Cllr Cohn, and

**Resolved:** That the Annual Governance Statement was approved and signed by the Chair.

# **BRADLEYS BOTH** **PARISH COUNCIL**

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- 15.18 To approve the Accounting Statement for 2017/18**  
The Accounting Statement was read through and no questions arose.  
Proposed by Cllr Dancer,  
Seconded by Cllr Slade, and  
**Resolved:** That the Accounting Statement for 2017/18 was approved.
- A certificate of exemption will be sent to the External Auditor and all the accounting documents would be displayed on our website and noticeboards.
- 16.18 To discuss Data Protection issues.**  
Following discussions it was agreed that the Council goes ahead with their plan to engage the DPO provided by Craven District Council. Work is in hand to find appropriate Cloud Storage for all documents and to change Councillor's email addresses from personal ones.
- 17.18 To receive details of finger post signs.**  
The Public house and Village shop have agreed to contribute towards a finger signpost to be placed at the bottom of the playing field at Matthew Lane. The Clerk is still researching a local supplier and will have more details at the next meeting.
- 18.18 To receive an update with regard to the Trust Fund**  
A letter has gone to the Trustees asking for their approval to transfer the administration of the Charity to the Parish Council. Once agreed a signed copy will go to the Charity Commission.
- 19.18 To receive an update on Highways issues including any funding news**  
Cllr Dancer reported that the double white line has been extended but does stop short of the brow of the hill. Emails detailing the funding required have gone to Cllr Mulligan who has agreed to a grant from his Ward Fund and he will negotiate with NYCC with regard to funding.
- 20.18 To receive an update on taking on responsibility of the village Defibrillator.**  
Deferred until the next meeting.
- 21.18 To receive an update on the Tree Planting Project – Cllr Slade**  
Two cherry trees have been planted on Green Close and the residents are happy to tend to them until they get established. Two more trees will be planted in that area and a further one will be planted by the stone Bradley sign on Ings Lane.
- 22.18 To discuss escalation in fly tipping and litter – Cllr Dancer**  
There appeared to be an increase in fly tipping and litter across the area. Cllr Dancer would like to bring this up at the next Parish Liaison Meeting.
- 23.18 Correspondence and items brought forward by the Chair.**
- To receive an update on the wooden fence by the canal bridge. – Fence has been removed, bollards still to be placed.
  - Residents query on broadband speeds. A press release stated a trial in Bradley testing speeds up to 160 mgb. -Noted
  - Car park signs for both car parks at the Recreation Ground
  - There has been an increase in residents exercising their dogs on the playing field. New signs will be placed at the top car park and on the footbridge from the Amenities area requesting that dogs are kept off the playing field at all times.
  - The groundsman reported that the drain at the Pavilion was blocked again. Cllr Berry will speak to him and try and locate where the drain comes out near the garage.

## **BRADLEYS BOTH** **PARISH COUNCIL**

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- Cars are being placed for sale on the grass verge by Midgley's Garage. Could Enforcement do anything?
- Gullys are blocked at Langrood and Overton Croft. To be reported.
- Cllr Berry is getting a price to level the Amenities area car park.
- Potholes on road at either side of the Canal Bridge. – Clerk will report

**24.18**     **Date of next meeting.**  
**Tuesday 19<sup>th</sup> June 2018**

There being no further business the meeting closed at 10.30pm